

Cleaning and Disinfection Procedure

To comply with the Animal Welfare (Licensing of Activities involving Animals) Regulations 2018, we have policies and procedures in place to ensure accommodation and any equipment within it is cleaned as often as necessary and good hygiene standards are maintained. The accommodation is capable of being thoroughly cleaned and disinfected.

**1. Training and cleaning products**

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| **Action** | **Procedure** |
| Staff trained in safe use of detergents and fluids  | Instructions on packaging and equipment followed by all staff – ie family members |
| Cleaning products used are fit for purpose and safe for people and animals | Disinfectant products (we currently use Safe4) are virucidal and bactericidal. Cleaning products are safe for people and animals |
| Cleaning products stored out of reach of dogs | Stored in cupboard out of reach of animals with magnetic catch on door which requires two hands to operate |
| No standing water left to avoid accumulation of pathogens | All standing water cleared immediately |
| Which products will be used | Antibacterial cleaner and antibacterial wipes and kitchen roll will be used to keep area clean.  |

**2. Areas/items cleaned**

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| **Action** | **Procedure**  |
| Every occupied room and dog area | Cleaned at end of each day and when necessary, throughout day. Rooms will be kept clean and free from accumulations of dirt and dust and must be kept in such a manner as to be conducive to maintenance of disease control and comfort. |
| Ensure areas are free from dogs during cleaning | Move dogs to a different area to allow cleaning, only place dogs back once surfaces are dry. |
| Faeces and soiled bedding removed from all areas when necessary | Soiled bedding, towels, blankets and toys removed immediately and washed |
| Rooms to be disinfected at least once a week | Each occupied room disinfected at the end of each week  |
| Rooms to be disinfected on occupancy change  | All rooms disinfected on occupancy change. |
| Cleaning of communal outside areas | Patio disinfected once a week |
| Cleaning of bedding and dog beds | Soiled bedding, towels, blankets removed immediately and washed. All beds washed once a week or at change of occupancy |
| Cleaning of toys and equipment | Soiled toys removed immediately and washed. All toys washed once a week or at change of occupancy |
| What level of cleaning | General cleaning will be done daily and a good state of cleanliness will be maintained. All sides wiped down before and after use, floors vaccuumed daily |
| Any spillages/accidents | Any spillages/accidents will be cleaned up as soon as seen |
| Dog excrement | The garden will have excrement removed a minimum of twice daily into a separate bin stored in the shed out of the dogs way. This will then be double-bagged and transferred to the bins for collection at the end of the week.  |
| Dog cleaning | Dogs can be hosed down after walks a Mud Daddy with warmed water can be used in cold weather. If dogs need further cleaning the downstairs shower or upstairs bath can be used. |